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| **FIRM’S DETAILS** |
| Firm name |       |
| Number of partners |       |
| Contact partner |       | Telephone |       |
| E-mail |       |
| Main office address | Main      | Mailing address (if different)      |

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| **PARTNERS/PRINCIPALS/DIRECTORS** |
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| **AUDIT CLIENTS (International Standards on Auditing or Equivalent)** |
| **Public Interest Entity (PIE)** is defined as a listed company, bank or similar financial institution, credit union, insurance company or a mutual fund that takes third party risks or funds. *See guidance issued by BICA in the categorisation of PIEs*. |
| **Type** | **Number of clients** |
| Non-PIE clients |       |
| PIE clients: |
| Banks or similar financial institutions |       |
| Credit unions |       |
| Insurance companies |       |
| Listed companies |       |
| Mutual funds that take third party risk or funds |       |

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| **REVIEW CLIENTS (International Standards on Review Engagements or Equivalent)** |
| **Type** | **Number of clients** |
| Non-PIE clients |       |
| PIE clients: |
| Banks or similar financial institutions |       |
| Credit unions |       |
| Insurance companies |       |
| Listed companies |       |
| Mutual funds that take third party risk or funds |       |

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| **OTHER ATTESTATION CLIENTS (International Standards on Attestation Engagements or Equivalent)** |
| **Type** | **Number of clients** |
| Non-PIE clients |       |
| PIE clients: |
| Banks or similar financial institutions |       |
| Credit unions |       |
| Insurance companies |       |
| Listed companies |       |
| Mutual funds that take third party risk or funds |       |

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| **CONFIRMATION** |
| On behalf of my firm I confirm that the information given in this form is true, accurate and complete to the best of my knowledge and belief after making all reasonable enquiries. I understand that a false declaration on this form may lead to disciplinary action being taken against me and/or my firm. |
| **Contact Partner Name (Printed) and Signature:**      | **Date:**      |

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| Please return the completed form to: | **Bahamas Institute of Chartered Accountants (BICA)** |
| **#33 Collins Avenue, ICB Building, P.O .Box N-7037, Nassau, Bahamas** |
| **E-mail: executive@bica.bs** |
| **Telephone: +1 (242) 326 6619** |

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| **OFFICE USE ONLY** |
| Processed by:       | Date:       |