

**Job Title:** Accountant

**Location:** Nassau, The Bahamas

**Employment Type:** Full-Time

**Industry:** Finance / Accounting /

**Reports To:** Director of Finance

**Position Summary:**

We are seeking a detail-oriented, reliable, and experienced **Bahamian Accountant** to join our team in The Bahamas. The ideal candidate will be responsible for managing financial records, ensuring compliance with local and international accounting standards, and supporting the organization's financial planning and reporting processes.

This role requires a solid understanding of Bahamian tax laws, VAT compliance, and International Financial Reporting Standards (IFRS), particularly in the real estate hospitality and residential development sectors.

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**Key Responsibilities:**

- Prepare and maintain accurate financial records, including general ledger entries, account reconciliations, and monthly/quarterly closing activities.
  - Ensure compliance with The Bahamas' financial regulations, including VAT and business license filings.
  - Prepare and submit all statutory filings required by regulatory authorities (e.g., VAT returns, business licence renewals, NIB filings, and other government reporting).
  - Process accounts payable and receivable, payroll, and bank reconciliations.
  - Assist in the preparation of financial statements and management reports.
  - Support budgeting, forecasting, and internal financial analysis.
  - Liaise with external auditors, tax authorities, and regulatory bodies as needed.
  - Monitor internal controls and suggest process improvements.
  - Keep up to date with changes in local tax legislation and financial reporting standards.
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**Qualifications:**

- **Must be a Bahamian citizen** (we are not seeking work permits for this role).
  - Bachelor's degree in Accounting, Finance, or a related field.
  - 3+ years of accounting experience.
  - Chartered Accountant designation (CA, CPA, or ACCA) strongly preferred.
  - Strong knowledge of IFRS and VAT regulations in The Bahamas.
  - Proficiency in accounting software (e.g., QuickBooks, Sage, or similar) and MS Excel.
  - Excellent analytical, organisational, and communication skills.
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**Preferred Attributes:**

- Experience working in an international or financial services environment.
- Familiarity with regulatory reporting in The Bahamas (e.g., Central Bank, Registrar General, etc.).
- Ability to work independently and manage multiple deadlines.
- Background in real estate development, hospitality, or related industries is an asset.

**Compensation & Benefits:**

- Competitive salary based on experience and qualifications.
- Opportunities for professional development and training.

**Application**

Please send your CV and cover letter to **CBC7151@gmail.com** with the subject line "Accountant Application – [Your Name]".