

EMPLOYMENT OPPORTUNITY

POSITION: FINANCIAL CONTROLLER

Corvalier Trust Company (Bahamas) Limited (*formerly Clairmont Trust Company Limited*) is seeking a suitable candidate for the position of Financial Controller.

Position Overview

The Financial Controller oversees financial reporting, internal controls, and regulatory compliance for the Corvalier Group. This role partners with senior leadership to provide accurate financial insights and ensure a strong financial control environment that supports the company's growth and operational integrity

Key Responsibilities

Financial Reporting & Analysis

- Manage the daily operations of the Corporate Finance Department for 4 operating entities, including operations in The Bahamas, Switzerland and Wyoming.
- Manage the functions of Accounts Payable, Accounts Receivable, Client Invoicing, Fixed Assets and maintaining the General Ledger
- Prepare the monthly consolidated financial statements for the Group with commentary and review the monthly financials for all operating entities in adherence with IFRS/GAAP where applicable
- Review reporting and ensure compliance with the regulatory requirements of The Central Bank of The Bahamas, The Securities Commissions, and The Department of Inland Revenue on a quarterly basis.
- Compile the annual financial statements for non-operating entities on an annual basis
- Prepare budgets, forecasts, and management reports including variance analysis and performance insights.
- Oversee year-end closing activities and manage external audit engagements.
- Provide guidance to corporate accounting staff to support professional development and effective task execution.
- Prepare Board-level financial reporting packages and present financial performance and analysis to the Board of Directors
- Support the COO and Managing Director on delegated matters or strategic projects.
- Ensure integrity and accuracy of accounting databases and financial systems.
- Review, document, and enhance accounting policies and operational workflows to improve efficiency.
- Support special projects and strategic initiatives.

Required Qualifications

- Bachelor's Degree in Accounting, Finance or a related field
- Professional accounting designation (CPA, CA, ACCA, or equivalent).
- Minimum of 5 years of experience managing a Corporate Finance Department in a regulated environment (e.g. Financial Services).
- Strong knowledge of IFRS and applicable financial control requirements.
- Strong organizational and time management skills
- Ability to work collaboratively in a team environment and communicate effectively
- High level of integrity and professionalism

Please send resume to: hr@corvalier.com

Deadline to apply: December 2nd, 2025