

## **AUDIT SENIOR**

### **Job description and summary**

As a Senior in the Audit Department, you will provide audit and related services to our clients. You will function as a supervisory member of one or more engagement teams and be responsible for completing and assigning various tasks in all aspects of the engagement, including planning, fieldwork, research on audit and accounting issues, and preparing financial statements and disclosures. Responsibilities will vary depending on the scope and nature of the engagement.

### **Qualifications**

- A Bachelor's/Master's degree from an accredited university in Accounting or similar field;
- Minimum of 3 to 4 years of audit experience with public practice firm as a strong in-charge or senior;
- CPA, CA, ACCA, or equivalent designation is required; and
- Strong knowledge of GAAS, IFRS, and/or International Accounting Standards is required.

### **Responsibilities**

- Manage multiple engagements concurrently and direct the preparation and completion of reports, accounts, and financial statements;
- Assume responsibility for advanced components of engagements and be accountable for their own deliverables as well as supervising and reviewing the work of Associates;
- Conduct risk assessments of clients' businesses to develop appropriate audit plans to address identified risks and ensure accurate reporting;
- Effectively manage client relationships on a timely basis;
- Supervise financial reporting, filing, and compliance assurance engagements for clients as required; and
- Coach Associates and assist them in the management of all aspects of their work.

### **Additional desired traits**

- Strong commitment to professional client service excellence;
- Strong time management skills;
- Advanced proficiency in Microsoft Word and Excel;
- Advanced oral and written communication skills;
- Advanced organizational, interpersonal, and analytical skills; and
- Ability to work well in a team-oriented environment and independently.

Interested persons should submit applications to [HR@bica.bs](mailto:HR@bica.bs) and [info@hlbbahamas.com](mailto:info@hlbbahamas.com).

**hlbbahamas.com**

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