



AUDIT ASSISTANT MANAGER

Job description and summary

As an Assistant Manager in the Audit Department, you will provide audit and related assurance services to our clients. The successful candidate will function as a lead member of multiple engagement teams and be responsible for performing all aspects of audit engagements.

The Assistant Manager should demonstrate good project management skills, be accountable for deliverables, supervise and review the work of audit teams effectively and efficiently manage client relationships, and coach audit team members regularly.

Qualifications

- A Bachelor's/Master's degree from an accredited university in Accounting or similar field;
- Minimum of 5 years of audit experience with public practice firm as a strong senior or assistant manager;
- CPA, CA, ACCA, or equivalent designation is required; and
- Strong knowledge of GAAS, IFRS, and/or International Accounting Standards is required.

Responsibilities

- Manage multiple engagements proactively and concurrently direct the planning and completion of engagements;
- Coach Associates and Seniors and assist them in the management of all aspects of their work.
- Keep up to date with current economic issues (both local and international); and
- Continue to develop internal relationships and your HLB brand.

Additional desirable traits

- Detail oriented;
- Self-motivated;
- Strong project management skills and experience;
- Advanced time management skills;
- Advanced proficiency in Microsoft Word and Excel;
- Advanced oral and written communication skills;
- Advanced organizational, interpersonal, and analytical skills.

Interested persons should submit their application to HR@bica.bs and info@hlbbahamas.com .

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