

## EXTERNAL NOTICE

### FINANCIAL CONTROLLER GRAND BAHAMA HEALTH SERVICES

The Public Hospitals Authority (PHA) invites applications from suitably qualified persons for the post of Financial Controller, Grand Bahama Health Services.

#### POSITION SUMMARY:

The Financial Controller is responsible for managing and supervising the Accounting Department; implementing controls and systems to safeguard collection of revenue and PHA assets; provides monthly expenditure and revenue reports at the end of each month; prepares monthly analysis of expenditure and revenue; prepares annual budget. The Financial Controller will assist with driving the fiscal strategy of the organization.

#### THE RESPONSIBILITIES OF THE FINANCIAL CONTROLLER INCLUDE, BUT ARE NOT LIMITED TO THE FOLLOWING:

- Participates fully in the management and governance of Grand Bahama Health Services and support Senior Management, and the Board with financial and other business advice to permit discharge of responsibilities for public accountability, operation of effective systems of financial control, corporate governance and ensures that financial targets for the year are met in a manner that maintains financial stability;
- Leads GBHS management role for the Audit Committee's work plan and for delivery of GBHS five (5) year financial plan and in-year revenue budget; ensuring sound systems of internal controls and good financial management are in place.
- The post holder will provide high level financial advice and support to the Director of Finance, Hospital Administrator, other Directors, and departmental budget holders;
- Plans, controls and monitors the flow of GBHS funds to ensure expenditure is contained within the budget.
- Ensures accountability by all persons charged with the use of funds;
- Ensures the effective coordination across all elements of the finance functions of the Grand Bahama Health Services;
- Liaises with audit, both internal and external to ensure systems of control are adequate and secure; promotes optimum standards of professionalism within the finance functions to ensure compliance with external standards and best practices.

#### EDUCATION/EXPERIENCE:

- Professional qualification from a recognized accounting body, namely, American Institute of Certified Public Accountants (AICPA), designation CPA, or Association of Chartered Certified Accounts (ACCA), designation CA or Canadian Institute of Chartered Accountants (CICA), designation CA or Certified General Accountants Association of Canada (CGA), or equivalent;
- Five (5) years' experience as a Financial Controller in a similar sized institution, OR
- Professional Qualification CPA, CA or CGA and five (5) years' experience as a Manager with a public accounting firm;
- Current professional registration.

#### COMPETENCY REQUIREMENTS:

- Excellent leadership, organizational, interpersonal and communication skills (oral and written);
- Excellent technical and analytical skills;
- Demonstrated experience in business analysis, and implementing financial systems reforms, capacity building, policy related work, planning and management;
- In-depth understanding of the organization and management of Public and Private organizations with a focus on Financial Service Management.
- Proven ability to work with team members and stakeholders from different backgrounds.

**The Financial Controller will report to the Director of Finance, Public Hospitals Authority.**

Letter of application and curriculum vitae should be submitted to the Director of Human Resources, Corporate Office, Public Hospitals Authority, at [jobs@phabahamas.org](mailto:jobs@phabahamas.org) no later than **8<sup>th</sup> July 2026**.